

To Our Logistics Community

As we continue to monitor the novel Coronavirus (COVID-19) situation closely, we wanted to reach out and share the actions Sure Track Group is taking to help keep our employees, partners and the community safe. As your trusted logistics partner, we are committed to delivering the Sure Track Group experience as well as the services you are accustomed to in an environment that promotes and protects the well-being of all.

As the situation continues to evolve in North America, we have taken actions to ensure our entire organization is here to serve you in the safest way possible. All employees have been trained to uphold and practice these measures and we are closely following the latest guidelines from local governments and public health agencies. <u>Health Canada</u>

These Enhanced Safety Measure Include:

- Regularly disinfecting all high touch areas, including workstations, vehicles, etc. with a hospital grade disinfectant cleaner
- Increasing accessibility of hand sanitizer for visitors and employees at multiple stations across our locations to protect the safety of the community in and outside our facilities

Operation Recovery Plan

We are prepared to navigate these challenging circumstances with everyone's safety in mind. While we remain open for business, we recognize there may be interruptions in business depending on variable circumstances and plan to react to them as/if they arise.

- We have organized a contingency plan with our partners in the event we require one to maintain service status quo and will continue to update all partners and employees as the information becomes available.

IN CASE OF EMERGENCY

Emergency Contact 24 hour manned telephone line 1-800-269-1151

Tips

- You can reduce your risk of infection if you:
 - Clean hands frequently with alcohol-based hand rub or soap and water
 - Cover nose and mouth when coughing and sneezing with tissue or flexed elbow
 - Avoid close contact (1 meter or 3 feet) with anyone with cold or flu-like symptoms

- Symptoms

- People may experience:
 - runny nose
 - sore throat
 - Cough
 - Fever
 - difficulty breathing (severe cases)